



**THE OHIO EDUCATIONAL OUTREACH FOUNDATION BOARD MEETING
MINUTES
13 December 2023**

Meeting held at: Wright Brothers Institute, 5000 Springfield St, Dayton, OH 45431

Members Present:

Mr. Wendell Banks, President
Mr. Tom Wells, Vice President
Ms. Linda Lange, Secretary/Treasurer
Ms. Shiela Wallace
Mr. Ed Mechenbier
Mr. Bill Kugel
Ms. Eileen Austria
Mr. Dan Andrews, WPAFB Liaison

Absent: Dr. Vince Russo

GENERAL DISCUSSION:

Mr. Wendell Banks welcomed members to the Wright Brothers Institute (WBI) and gave a short introduction to WBI. This was the first time the OEOF Board had met at this location.

WPAFB EDUCATIONAL OUTREACH OFFICE:

Mr. Dan Andrews, WPAFB Educational Outreach Office, gave an update on his office's activities over the past year (Atch 1). He also announced that Mr. Bryan Stevens had joined his office and will be a welcomed asset in coordinating his office's activities with the Air Force Personnel Center (AFPC). Board members asked Dan about how the Return on Investment in supporting students is measured and documented. As seen by the briefing, Dan's office tracks the number of students that are impacted by activities provided by the WPAFB Educational Outreach office, but younger students information is not tracked as it relates to Government employment. However, the LEGACY program has statistics on hiring for students who self-

identify after the age of 16. There are several successes for LEGAY students including the SMART program.

As Dan continued with his briefing, he discussed a small drop in students during 2023 due to some activities still being virtual such as Read Across America. General Mechenbier brought up the point that many students might be influenced by things they hear about the WPAFB Educational Outreach activities that are not directly reported. Dan gave examples of students that he knew had heard about robotic teams and later were motivated to join one.

Mr. Banks mentioned there is a new STEAM Academy on Lower Bellbrook Road, Xenia, for Grades 6-9. See link [Xenia STEAM school to open its doors with 230 students \(daytondailynews.com\)](https://www.daytondailynews.com/news/education/xenia-steam-school-to-open-its-doors-with-230-students/daytondailynews.com)
Dan was not aware of this but did make note to reach out in the beginning of the new year.

Continuing with the Ed Outreach briefing, Dan mentioned that the 2023 robotics competition was moved from Nutter Center to Hobart Arena for various reasons, but mainly because of the guaranteed availability of Hobart. It turned out to be a welcomed change for all participants including parents; more economical for the Government; and more of an intimate setting so parents could see their students perform. The plan is to continue with Hobart for the 2024 season.

TREASURY REPORT:

Linda Lange, Treasurer, provided report indicating that the treasury had been maintaining a \$280K balance for the past several months which included a generous donation from Google for \$75K with additional amounts targeted in 2024. The money is to be used for supporting FTC activities for underrepresented students. While Google does not have any reporting required for how the funds are used, the OEOF and Dan's office will have a work plan in place to show exactly how funds are being expended.

A comparison of actuals to the proposed 2022 budget were reviewed as well as year to date totals for 2023. Year 2022 was rather a peculiar year with income/expense activity due to the uncertainty still resulting from COVID. Linda reported that the 2022 taxes/audit had been completed and all were in good order. The Board reviewed the plans for spending in 2024 and Mr. Wells motioned for the approval of this budget which was unanimously approved.

Action Items concerning treasury:

- **The Board requested that Linda investigate an interest yielding account for the OEOF since we are carrying a high balance.**
- **Board also requested that Dan come up with an Unfunded Requirements list so that in future meetings, we can easily review this list and approve requests as appropriate.**

- **Linda also mentioned that she needs to establish an eBay account so that the previous years' FLL kits can be sold. Bill Kugel has experience with this and offered to assist in the beginning of the year.**

NEW BUSINESS:

Shiela Wallace asked Dan if he could send a note concerning the teacher grant opportunity that Air Force Association (AFA) provides local teachers to purchase items for their classrooms. After the meeting, Dan investigated, and the grant expired 15 Dec 23. Dan added to his calendar to send out next year, 1 Sep 24.

Meeting lasted approximately 60 minutes.

ACTION ITEMS: Bold-faced above.

Approved.

WENDELL BANKS

President

Atch

1. WPAFB Ed Outreach Slides
2. Treasury Report